

## RECORDS OF PROCEEDINGS

The Groveport Madison School District Board of Education  
Regular Meeting  
June 14, 2023

The Board of Education of the Groveport Madison School District Board met in a regular session on Wednesday, June 14, 2023. The meeting was held at Groveport Madison District Service Center located at 4400 Marketing Place, Suite B, Groveport, Ohio 43125.

### **Call to Order**

The Meeting was called to order by President, LaToya Dowdell-Burger at 7:05 P.M.

### **Roll Call**

Responding to the roll call by Treasurer Felicia Drummey, were LaToya Dowdell-Burger, Libby Gray, Seth Bower, and Chris M. Snyder. Kathleen Walsh was not present for roll call, but will be late to this evening's meeting.

### **Pledge of Allegiance**

Led by Board President and recited by attendees.

### **Review of Belief Statement and Board Norms**

Recited by Board Vice President, Seth Bower.

### **23-604 Amend Agenda**

Motion by Libby Gray, seconded by Seth Bower that the Board of Education amend the agenda as follows:

- *Move item G11 and the consent agenda up to replace Item F*

Yes: Libby Gray, Seth Bower, LaToya Dowdell-Burger, Kathleen Walsh, Chris M Snyder

Final Resolution: Motion Carries

### **23-605 Approve Amended Agenda**

Motion by LaToya Dowdell-Burger, seconded by Libby Gray that the Board of Education approve the agenda as amended.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Seth Bower

Not Present at Vote: Kathleen Walsh

Final Resolution: Motion Carries

### **Public Participation**

- *Ernest Lee raised a point for discussion regarding the Approval of Resolution of Necessity for a Renewal Operating Levy, urging the board to reconsider the renewal operating levy. Mr. Lee discussed reducing expenses as an alternative to seeking the renewal levy.*
- *Andrew Nimley, a proud father of Groveport graduates and valedictorian, introduced himself as a candidate for Madison Township Trustee. During the meeting, he expressed his gratitude to the Board and specifically acknowledged Theresa for her role as the transportation Czar. He thanked the Board for finding a solution to transportation issues by appointing Theresa, which has significantly improved effectiveness.*

### **Presentations & Recognitions**

**Recognize June Pride Month for Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual people [Attachment](#)**

**Recognize Juneteenth [Attachment](#)**

## RECORDS OF PROCEEDINGS

The Groveport Madison School District Board of Education  
Regular Meeting  
June 14, 2023

### **Recognize Board's Student Advisory Committee Members**

During the meeting, it was mentioned that a Board committee of volunteer students has been formed. These students have learned valuable skills in active participation and voicing their opinions in education. Students learned Robert's Rule of Order and peer mediation, offering innovative solutions. The committee's dedication was acknowledged, and plans were discussed to involve middle school and elementary students in the future.

### **Recognize our Communications Department for Ohio School Public Relations Association Awards**

- *OHSPRA Award - Mark of Distinction for Cruiser Connect and Back-to-School mailer.*
- *OHSPRA Award - Mark of Excellence for 2021 Annual Report*

### **Recognize Felicia Drummey's Retirement from the District**

- *Mr. Grube and members of the Groveport Madison Board of Education thanked Felicia Drummey for the services provided to the district and congratulated her on her retirement. Mrs. Drummey's last day as Treasurer will be June 30, 2023.*

### **Safety Committee Update Presentation**

- *Tiffany Warmsher presented this evening alongside board members Libby Gray, and Seth Bower. They discussed establishing threat assessment teams in each building and selecting staff members for this role. The committee is actively seeking more parent volunteers. Mr. Bower found the meetings enlightening, realizing the importance of understanding the comprehensive process of threat assessments before drawing conclusions.*

### **23-606 Approve Revised Administrators' Job Descriptions [Attachment](#)**

Motion by Libby Gray, seconded by Seth Bower that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to approve the Director of Student Services Job Description, Director of Instruction and Achievement Job Description, Director of Diversity, Engagement and Human Capital Job Description, Communications & Community Relations Director, and Athletic Supervisor Job Description

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Seth Bower

Not Present at Vote: Kathleen Walsh

Final Resolution: Motion Carries

### **Consent Agenda**

#### **23-607 Motion to approve the Consent Agenda**

Motion by Libby Gray, second by Seth Bower to approve the Superintendent recommendation that Groveport Madison Board of Education approve the Consent Agenda.

- Approve Non-Certificated Personnel Items [Attachment](#)
- Approve Certificated Personnel Items [Attachment](#)
- Approve the Minutes of the May 10, 2023 Regular Meeting, May 17, 2023 Special Meeting, May 22, 2023 Special Meeting and the May 24, 2023 Special Meeting [Attachment](#)
- Approve Payment-in-Lieu of Transportation Reimbursement
- Approve Online Policy Manual Changes [Attachment](#)

Yes: Libby Gray, Seth Bower, Chris M. Snyder, Kathleen Walsh, LaToya Dowdell-Burger

Final Resolution: Motion Carries

#### **23-608 Approve Hannah Snyder's Employment in the District**

Motion by Libby Gray, second by Seth Bower that the Groveport Madison Schools Board of Education approve Superintendent recommendation to approve Hannah Snyder as First Grade Teacher.

## RECORDS OF PROCEEDINGS

The Groveport Madison School District Board of Education  
Regular Meeting  
June 14, 2023

Yes: Libby Gray, Seth Bower, LaToya Dowdell-Burger  
Abstain: Kathy Walsh, Chris Snyder  
Final Resolution: Motion Carries

### **23-609 Recess**

Motion by LaToya Dowdell-Burger, second by Seth Bower for a ten-minute recess at 8:01 P.M.

Yes: LaToya Dowdell-Burger, Seth Bower, Chris M. Snyder, Kathleen Walsh, Libby Gray  
Final Resolution: Motion Carries

### **Board Items**

#### **OSBA Treasurer Search Status**

The Board has been interviewing qualified candidates, and looking forward to moving ahead in the process of securing the new Treasurer for the district.

#### **23-610 Authorization to Proceed with Election on Question of a Renewal Operating Levy Attachment**

Motion by Libby Gray, second by Seth Bower to approve that the Groveport Madison Board of Education approve the Resolution to Proceed with Election of Renewal Operating Levy.

Yes: Libby Gray, Seth Bower, Chris M Snyder, LaToya Dowdell-Burger  
No: Kathleen Walsh

#### **Student Advisory Committee Update**

- *President Dowdell-Burger emphasized the effectiveness of electronic communication.*
- *Applications for the Student Advisory Committee will be available in the Fall*

#### **23-611 Educational Trust Attachment**

- *Adam Miller and Erin Herbst provided information to the Board of Education regarding the two different types of trust funds.*

Motion by Libby Gray, second by Seth Bower that the Groveport Madison Schools Board of Education approve the resolution to form an Education Foundation.

Yes: Libby Gray, Seth Bower, LaToya Dowdell-Burger, Chris M. Snyder, Kathleen Walsh  
Final Resolution: Motion Carries

#### **23-612 Amend Education Trust Resolution Content**

Motion by LaToya Dowdell-Burger, second by Libby Gray that the Groveport Madison Schools Board of Education amend the Education Trust Resolution to strike last paragraph regarding independent committee.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Seth Bower, Kathleen Walsh.  
Final Resolution: Motion Carries

### **Superintendents Agenda**

#### **Business Services Update**

Chris Reed, Director of Business Services, presented an update on both facility related matters and classified staff.

- *The grand opening of Primary One Health Center will be June 15, 2023, while the operational opening will be June 20, 2023.*
- *Work will begin the third week of June on enhancing the safety of three of our school buildings to ensure safer entries—to be completed prior to the first day of school for the 2023-2024 school year.*

## RECORDS OF PROCEEDINGS

The Groveport Madison School District Board of Education  
Regular Meeting  
June 14, 2023

- *The Cruiser Accel Building has been rezoned and demolition has commenced. This building was purchased with ARP ESSER Funds for \$3,000,000 a significant savings compared to the estimated cost of \$7,000,000 to improve the original site. The renovations at Cruiser Accel will be paid from the General Fund (GF) and will be kept minimal, as the majority of the work will be completed by district maintenance staff.*
- *Evolv weapon screening units are expected to arrive on June 26, 2023. Groveport Madison administrative staff will complete two days of training on safety protocols and how to use these units effectively. The district is collaborating the OAPSE in regards to their members operating the screen units.*
- *Veregy agreement will save approximately \$20,000 annually and \$125,000 over 5 years.*
- *Ohio School Plan property, liability, and vehicle insurance renewal is slightly increasing over the prior year's cost. This increase is due to the additional vehicles (buses and other district owned vehicles) and the addition of the new building.*

### **Transportation Update**

Terry Thomas, Chief Operating Officer of CBS, provided an update on the transportation department. Mr. Thomas shared that there are plans to hire thirty new employees over the Summer. He stated that the fleet operations have been running smoothly. Notably, safety incidents and call reports decreased in the month of May. The year concluded with a fantastic staff picnic, and an ice cream social is scheduled to kick off the new year. Mr. Thomas extended his gratitude to the entire board for their support.

### **Human Resources Update** [Attachment](#)

Assistant Superintendent, Paul Smathers, delivered an update on behalf of Director of Human Resources, Matt Cygnor.

- *There are twelve unfilled vacancies in the district. Five of the vacancies currently have employment offers pending to qualified applicants.*
- *The Enrollment Department has officially begun their busy season. Since June 1, 2023, 80 students have been enrolled.*

### **23-613 Approve Amendment No. 1 - Architect Agreement with VSWC Architects** [Attachment](#)

Motion by Seth Bower, second by Libby Gray that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to approve Amendment No. 1 to the Architect of Record Agreement with VSWC Architects for additional services for the Capital Improvements Project

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **23-614 Approve Change Order No. 1 - Groveport Madison Schools Safe Entries Project** [Attachment](#)

Motion by Seth Bower, second by LaToya Dowdell-Burger that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to approve Change Order No. 1 in the amount of \$65,141.63 to the GMP Amendment 2 "The Safer and Security Improvements" for Dunloe Elementary, Madison Elementary and Asbury Elementary.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **Veregy Energy Project** [Attachment](#)

The Groveport Madison School District is in talks with Veregy to establish a contract for the installation of electrical smart meters and subsequent monitoring across multiple locations. The primary goal is to reduce energy costs for the district.

- *Libby Gray drew attention to section A.1.1.1, which states the estimated cost of \$423,000. However, this amount is subject to adjustments based on contractual*

## RECORDS OF PROCEEDINGS

The Groveport Madison School District Board of Education  
Regular Meeting  
June 14, 2023

*provisions. If the decision is made not to proceed with the meter installations, the corresponding language on meters should be removed from page 36.*

### **23-615 Table Veregy Energy Project**

Motion by Kathy Walsh, second by Libby Gray to table the Veregy Energy Project until the July 19, 2023 Board of Education meeting.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **23-616 Approve New Story Contract for Special Ed Services [Attachment](#)**

Motion by Libby Gray, second LaToya Dowdell-Burger that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to approve the New Story contract for special education services.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **23-617 Approve the 2023-2024 Gifted Services Plan and Policy [Attachment](#)**

Motion by Libby Gray, second by LaToya Dowdell-Burger that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to approve 2023-2024 Gifted Services Plan and Policy

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **23-618 Ohio School Plan Insurance Renewal [Attachment](#)**

Motion by Seth Bower, second by LaToya Dowdell-Burger that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to approve the insurance renewal through Ohio School Plan.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **23-619 Approve List of Candidates for Graduation [Attachment](#)**

Motion by LaToya Dowdell-Burger, second by Seth Bower that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to approve the attached list of candidates for graduation.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **23-620 Revised Administrative Salary Schedule Titles for 2023-2024 [Attachment](#)**

Motion by LaToya Dowdell-Burger, second by Seth Bower that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to revise the Administrative Salary Schedule Titles for 2023-2024.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Seth Bower  
No: Kathleen Walsh  
Final Resolution: Motion Carries

### **23-621 Memorandum of Understanding between Groveport Madison School District and Madison-Township Police Department - SRO Program [Attachment](#)**

Motion by Libby Gray, second by Seth Bower that the Groveport Madison Schools Board of Education approve the Superintendent recommendation to ratify the Memorandum of Understanding between Groveport Madison School District and the Madison-Township Police Department School Resource Officer Program (SRO Program).



## RECORDS OF PROCEEDINGS

The Groveport Madison School District Board of Education  
Regular Meeting  
June 14, 2023

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **Treasurer's Agenda**

#### **Monthly Financial Reports [Attachment](#)**

- *Presented by Treasurer, Felicia Drummey*

#### **23-622 Authorize Fund Transfers [Attachment](#)**

Motion by Seth Bower, second by LaToya Dowdell- Burger that the Groveport Madison Schools Board of Education approve the Treasurer recommendation to authorize the fund transfers as noted.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

#### **23-623 Authorize Fiscal Year End Transfers, Advances & Account Modifications as Necessary**

Motion by Seth Bower, second by Chris M. Snyder that the Groveport Madison Schools Board of Education approve the Treasurer recommendation to authorize the Treasurer to post any transfers, advances or account modifications necessary to balance and close the books for fiscal year ending June 30, 2023 with transactions to be reported at its next regular meeting for ratification.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

#### **23-624 Authorize Submission of the FY23 Final Appropriations and FY23 Amended Certificate of Estimated Resources to County Auditor [Attachment](#)**

Motion by Seth Bower, second by Chris M. Snyder that the Groveport Madison Schools Board of Education approve the Treasurer recommendation to authorize the Treasurer to submit to the Franklin County Auditor the FY23 Final Appropriations and FY23 Final Amended Certificate of Estimated Resources as of June 30, 2023 with the submission of revised actuals to be reported at its next regular meeting for ratification.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

#### **23-625 Authorize Establishment of FY24 Temporary Appropriations and Estimated Resources [Attachment](#)**

Motion by Seth Bower, second by Chris M. Snyder that the Groveport Madison Schools Board of Education approve the Treasurer recommendation to authorize the Treasurer to establish Fiscal Year 2024 Temporary Appropriations and Estimated Resources to provide for operations beginning July 1, 2023 with any modification to actual to be reported at its next regular meeting for ratification.

Yes: LaToya Dowdell-Burger, Libby Gray, Chris M Snyder, Kathleen Walsh, Seth Bower  
Final Resolution: Motion Carries

### **Comments, Announcements, and Other Business**

- *Felicia Drummey commended the Treasurers Department for receiving the Auditor of State Award, additionally, Groveport Madison Schools was honored with the Stars award for their exceptional commitment to open and transparent government practices.*
- *Libby Gray appealed to community members to take on leadership roles and chair the levy committee.*
- *Paul Smathers expressed his admiration for the outstanding graduation ceremony and praised President Dowdell-Burger for delivering a wonderful speech.*

## RECORDS OF PROCEEDINGS

The Groveport Madison School District Board of Education  
Regular Meeting  
June 14, 2023

- *Jeff Warner announced that the upcoming edition of The Messenger will feature a dedicated section highlighting the graduation, which can be easily pulled out for readers' convenience.*

### **23-626 Executive Session**

Motion by Libby Gray, seconded by Seth Bower that the Groveport Madison Board of Education approve the Superintendent recommendation to enter executive session at 9:29 P.M. for the purpose of considering the appointment, employment, dismissal, discipline promotion, demotion or compensation of a public employee or official, and to meet with Board's legal counsel to discuss disputes involving the District that are the subject of pending or imminent court action, in accordance with ORC 121.22.

Yes: Libby Gray, Seth Bower, LaToya Dowdell-Burger, Chris M Snyder, Kathleen Walsh  
Final Resolution: Motion Carries

### **Reconvene Open Session**

Groveport Madison Schools Board of Education reconvened open session at 11:51 P.M.

### **23-627 Treasurer Pro Tempore**

Motion by Latoya Dowdell-Burger, second by Chris Snyder to appoint Seth Bower as Treasurer Pro-Tempore for the remainder of the June 14, 2023 Regular meeting.

Yes: Libby Gray, Seth Bower, LaToya Dowdell-Burger, Chris M Snyder, Kathleen Walsh  
Final Resolution: Motion Carries

### **23-628 Adjournment**

Motion by Libby Gray, second by Latoya Dowdell-Burger to adjourn the meeting at 11:53 P.M.

Yes: Libby Gray, Seth Bower, LaToya Dowdell-Burger, Chris M Snyder, Kathleen Walsh  
Final Resolution: Motion Carries

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President

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Treasurer